Date: December 06, 2012
12:00 pm to 2:00 pm EST
Location: Conference call & webinar

Conference Call Details
1-877-314-1234 or 1-416-204-9641

Participant Code 3697666

Attendees:

Brian Patton  OUAC
Leisa Wellsman  OUAC
Doug Holmes  OUAC, ARUCC Representative
Janeen Hoover  Conestoga College
Bill McKee  OCAS
Barry Billing  OCAS
Mary Medaglia  OCAS
Susan Stein  Apply Alberta
Kelly Mullen  Apply Alberta
Debbie Sandal  University of Lethbridge
Susan  University of Regina
Dave Mathews  Ellucian
Jam Hamidi  BC Campus, Member PESC TAP Committee

1. Welcome & introductions
2. Approve Minutes
   a. November 8, 2012 Minutes - There were no additions, the minutes were considered approved.
1. Business Arising:

1.1. Follow-up on action items from November 8th, 2012

It was brought to the group’s attention that the Western Association of ARUCC is meeting June 2013, there may be opportunities to present to them and get stakeholder participation. The University registrars are meeting in the near future. Janine has asked for a session on the registrar’s conference but has not heard back.

Doug met with the ARUCC executive to sharing the deliverables from the Charter v0.4 they are willing to receive it for review. The executive was interested in the HRDC funding approach and the opportunity to work with other similar projects like the transfer guide update. Funding would enable resources to work on the project more full time. They suggested partnering with other groups to share funding. Debbie will try to contact people who participated on the Transfer Guide project to ask for assistance.

Kelly attended the ARUCC meeting the information agency assigned identifier between the transcript schema and application schema. That will be put forward as a change for admissions.

It was reported that the vendor network activity in the US with national student clearing house for data exchange. We may be able to leverage that in the future. They are all American and so the Patriot Act is in effect. We would like to speak to them about possibly hosting Canadian servers to overcome the Patriot Act issues.

Action Forward: Determine how much time and when volunteers from the provinces in the pilot are available to assist with meeting/planning deadlines. Priority will be put on the planning items.

1.2. Review & acceptance of Canadian Transcript Exchange Network Charter

Bill explained that the charter has been significantly updated. There was clean up and some minor changes made. All changes made are reflected in the Canadian Transcript Exchange Network Charter v0.6.

Funding would be used for Consultant support and travel expense support.

Action Forward: Add ARUCC as a direct stakeholder.

Action Forward: Volunteers to speak to their governance bodies to receive approval to add organizations as “Supports the project”.

Action Forward: Add the PESC Summit to the communication events.

1.3. Canadian Transcript Exchange Network Communication Plan

There is no update from Maria on the Communication Plan since she is not present. Has there been any dialogue with Maria? No one has spoken to her recently.

Action Forward: Follow up the submission made to CanHeit meeting in June, since it has not been confirmed as of yet.

2. New Business

2.1. NIEM Changes update

Jam shared with the group that at some point in time (approximately 6 months) there will be a PESC COREMAIN version 2.0 coming out that will not be backwards compatible. The previous version had a lot of consistency issues that will be fixed. The impact will not be
major; there will be elements that will be different. NEIM has a whole different governance body and all the schemas in PESC will end up on the NEIM side, they may or may not reference other NEIM objects. Hopefully we won’t be using NEIM common elements. The targeted timeframe is about half a year. There will be migration documents for what to change. Education field is one of the few fields that is missing a NEIM governance body and schema.

NEIM is controlled by the Department of Homeland Security. PESC has control over its schemas, but once it becomes part of NEIM, the governance structure changes to a committee basis. PESC will still have control, but there will be more participants. Change process management will be stricter. Will Canadian issues be addressed although it is a US based body? No the body isn’t US biased, NEIM is used in other Canadian systems, like healthcare. NEIM is the central repository for the registry service. NEIM is a standard or a practice that has been incorporated in healthcare and information management. It globalizes standards and architecture in consistency. COREMAIN is the core identity data used across all information architecture. How the address is defined in the NEIM will change, but the high items unique to the education industry will not change. How much do we want NEIM standards applied? For example a name in NEIM is very different than a name in PESC. Even in NEIM there are consistency issues as in PESC.

Is there a document that explains the areas of likely change? COREMAIN is a critical to the process, we need to be aware of the changes.

2.2. Committee member updates/Questions
   Are there any events to communicate with direct stakeholders.

3. Adjournment
   After our discussions today, we should maintain the meeting for the 20th to discuss the carry forward items for a shorter meeting, approx. 1 hour.

4. Bring Forward items for future meetings:
   4.1. Bilingual support (TAB)
   4.2. Draft Terms of Reference (Bill McKee)
   4.3. Obtain vendor statements regarding level of support. Michael to follow up with vendors on obtaining a list of which vendor components and which PESC standards are supported on those components. See if larger vendors will go for PESC Seal of Approval process. (Micheal Sessa)
   4.4. How do we formalize the relationship with ARUCC and PESC?
   4.5. Premier Partner Membership