CANADIAN PESC USERS GROUP MEETING MINUTES

Date: April 25, 2013
Time: 12:00 pm to 1:00 pm EST
Location: Conference call & webinar

Attendees:

Barry Billing  OCAS
Janeen Hoover  Conestoga College
Kelly McMullen  Apply Alberta
Ladan Heit  Wilfred Laurier University
Cathie Van Soest  BC Campus
Dorothy Chapman  University of Waterloo
Susan Stein  Apply Alberta
Peter Dueck  Royal Roads University
Debi Sandul  University of Lethbridge
Leisa Wellsman  OUAC
Brian Patton  OUAC
Doug Holmes  OUAC
Trudy Sykes  OUAC
Laurie Taylor  Maplewood Computing
Susan Husum  University of Regina
Pascal Robichaud  Université de Moncton

1. Welcome & Introductions
   The group welcomed Laurie Taylor, Jurisdictional Customization Specialist from Maplewood Computing Ltd.

2. Approve Minutes
   a. April 11, 2013
There was one change regarding presentation for CANHEIT, Brian offered to create the shell of the presentation with others adding content, not to create the entire presentation as written. With that correct, the meeting minutes were considered approved.

1. Business Arising
   1.1. Canadian Transcript Exchange Initiative:
      1.1.1. Update on Support
         1.1.1.1. Letters of Support
            There have been no new letters of support. Josie Lalonde updated the group via E-mail, and support for the initiative is likely but approval from the executives is required. U of T’s letter is still pending. Susan cannot present at the WARUCC conference due to health reasons. Peter will be attending WARUCC and offered to handle paper. Cathie will not be participating at the Data Summit, but Jam will be. Peter Dueck will be attending as well from Royal Roads. Pascal has sent an E-mail of support for the mean time, it was presented to NBCAT and the board is the steering committee for the New Brunswick electronic transcript network. The president has received a letter and it is awaiting signature.
         1.1.1.2. CMEC
            Bill is still attempting to book a meeting with CMEC after the original meeting was cancelled.
         1.1.1.3. Other status need West, Quebec and Atlantic support
      1.1.2. Update Funding Support discussions
            Susan will ask which program ARUCC received funding from HRSDC from to see if we can participate in the same program. Susan will send Mary the information.

1.2. PESC May 1-3/13 Data Summit, San Diego
    Bill will open the conference call during the Summit for those who cannot participate in person. The schema will be posted to the workspace to analyze gaps for the network during the Summit. Bill has begun his presentation and will distribute it for feedback. The Board of Directors proxy vote ends today at 5pm. Are there people that will be able to join us – Dorothy and Susan Stein, Debi Sandul will attempt to call in. The ListServ will receive the call in information. One of the sessions of the SPEEDE committee included transcript exchange, and Michael Sessa was there to participate in the discussion. The discussion will continue at the Data Summit, it would be an interesting session for the User Group to participate in.

1.3. Status of CANHEIT Conference proposal
    Pascal is on standby awaiting his approval to participate. Without formal approval of the department, Pascal can’t commit.
    Action Forward: Brian will create the presentation and others can fine-tune the content if they choose.

1.4. Signed MOU between ARUCC and PESC
    The MOU has been signed by both Michael and Hans. The press release will coincide with the Summit. The press release has been written and is being reviewed by ARUCC at this time.

1.5. Feedback on draft survey posted to Sugar Sync
    Barry and Brian provided comments and questions. Susan explained that the high school course codes are changing format causing issues for the high schools. Background information on what’s being used in other provinces on vendor systems and formats are required to move forward. It is intended to distribute the survey via ARUCC. Trudy read it through, and found it difficult to determine what the questions were attempting to ask. It is likely not necessary to ask every institution all the questions, for example the format of the
provincial number, when organizations/vendors can answer these questions on behalf of the province. Laurie from Maplewood can give information on the ministry numbers and the standards. A spreadsheet can be created in SugarSync and have the application centres and vendors fill out as much information as required. The survey would then become simpler for the institutions. It may be a good forum to begin filling out the spreadsheet in San Diego. Maplewood is heavily involved out west and across Canada. They’ve participated in New Brunswick, Nunvut and Manitoba. It was noted that there is a mapping workshop at the conference that may be of interest. Susan would appreciate receiving answers as soon as possible, however it is not holding up a project. Which module has been implemented in the system may be an important question to add in the survey.

1.6. Update on participation in PCCAT Conference
   The new head of ACAT and Susan have not connected yet; however Susan will meet with her in the next week or two to discuss participation.

1.7. Update on participation inWARUCC Conference
   Pascal noted that New Brunswick holds a Registrars’ Event that is a gathering of the registrars from universities and colleges in New Brunswick. They are interested in having someone from PESC present at the next conference about the transcript exchange network. It would be a good forum to get some more Atlantic Canada participation. The next meeting will occur Oct or Nov of 2014. Pascal will update the group this fall when there is additional information.

1.8. Update on Secondary School Vendors invited to join User Group
   Leisa has not received any additional participation for the group. Trevac may also participate occasionally when able. SRB and Pearson haven’t responded.

2. New Business
   2.1. Member Updates/Questions
       • Susan has an update on the hand out for conferences, if there is any additional information to send to Susan she would greatly appreciate it. The handout will be available on SugarSync before the next meeting.
       • Brian made preliminary contact with Jonathon from StatsCan and there will be follow-up to confirm their level of participation.
       • Doug updated the group about Nova Scotia being interested in electronic transcripts and PESC.

3. Adjournment

4. Bring Forward items for future meetings
   4.1. Bilingual support (TAB)
   4.2. Obtain vendor statements regarding level of support. Follow up with vendors to obtain a list of which vendor components and which PESC standards are supported on those components.
       See if larger vendors will go for PESC Seal of Approval process. (Michael Sessa)
   4.3. Premier Partner Membership