CANADIAN PESC USERS GROUP MEETING MINUTES

MINUTES
Date: October 13, 2011 4:00 pm to 5:00 pm PST
Location: Sheraton Fisherman's Wharf San Francisco & Conference Call

Minutes:
In Attendance:

Bill McKee       OCAS, Director of Corporate Services
Debi Sandul     University of Lethbridge, Associate Registrar
Jam Hamidi      BC Campus, Member of PESC Tap Committee
Leslie Kaufman  Decision Academic, President/COO
Michael Sessa   PESC, Executive Director (last 10 minutes of meeting)
Sebastian Baba  OCAS, Systems Analyst
Shane Aulenback Decision Academic, VP of R&D/CTO
Trudy Sykes     OUAC, Director of Operations

Via Conference Call:

Doug Holmes     OUAC, Programmer Analyst, ARUCC Representative
Kelly McMullen  Apply Alberta, Business Analyst

Absent:
1. Welcome by Chairs Bill McKee & Sean Williams
Bill McKee welcomed everyone.

2. Approve September 12th, 2011 meeting minutes & follow-up on action items - All
Acceptance of last meeting minutes by all.

3. Business Arising:

   a. September 12, 2012 Action Items - 7 min

      - Doug: Shared ARUCC newsletter update → available for group to read

   b. Discussion ARUCC (Association of Registrars Universities and Colleges of Canada) June 26-28

      - Large track on the ARUCC Conference agenda, which should focus on data standards including but not limited to PESC:
        o Round table/panel discussion
        o XML and web services primer
        o Information on PESC standards and other data and web standards → keep it simple enough that information can be absorbed by a different groups of people attending
        o Information on PESC as an organization: governance, present workgroups, initiatives
        o Success stories:
          ▪ Alberta
          ▪ BC
          ▪ Ontario
        o Vendor perspective:
          ▪ Successes and struggles with data standards
          ▪ Vendor + post-secondary institution
        o Research perspective:
          ▪ Stats Canada standards being used
- CIRPA (Canadian Institutional Research and Planning Association)
  - Political/legislative challenges
  - Value of adopting & return on investment of adopting data standards
- Booth to be set up with promotional and educational materials
- Get other provinces involved
- Increased Canadian participation in PESC data summit in Vancouver
- ARUCC has a listserv to send updates and promotional materials to needs to be bilingual

c. Other Awareness Groups – Can we share the ARUCC article with other group by directing them back to PESC.org

- Doug’s article for ARUCC goes out in November (Fall Newsletter)
- Share this with CIRPA (Canadian Institutional Research and Planning Association) an affiliated group of AIR (Association for Institutional Research)

4. New Business

- Group agreed on monthly teleconference meetings
- Group discussed the possibility of exchanging transcripts with one another (Alberta, BC, Ontario)
  - Determined that a pilot for each institution might be the best approach to get started
- Discussed the need for a content management solution
  - Determined that group would use what PESC agrees on
- Discussed the need for increased participation from Stats Canada as they manage data elements that are being used in transmissions (eg. PSIS codes)
  - Note: BC provides their services to Yukon as well

5. Adjournment

Action Items:

- Bill: Send out calendar selection for monthly teleconference meetings
- Jam: Investigate possibility of group having own domain (redirect to Canadian PESC working group on PESC.org)
- Group: Determine potential pilot schools and preliminary analysis for transcript exchange between provinces
- Group: Engage each ministry regarding PESC and data standards