CANADIAN PESC USERS GROUP MEETING MINUTES

MINUTES

Date: January 25, 2012
3:30 pm to 4:30 pm EST
Via Teleconference

In Attendance:

Barry Billing          OCAS, Sr. Business Analyst
Bill McKee            OCAS, Director of Corporate Services
Brian Patten          OUAC, Manager of Application Systems
Dave Mathews          Director Canadian Solution Centre Datatel+SGHE
Debi Sandul           University of Lethbridge, Associate Registrar
Doug Holmes           OUAC, Programmer Analyst, ARUCC Representative
Jam Hamidi            BC Campus, Member of PESC Tap Committee
Kelly McMullen        Apply Alberta, Business Analyst
Rob Sparks            Datatel+SGHE, VP, Product Management and Strategy, International
Sebastian Baba        OCAS, Systems Analyst
Shane Aulenback       Decision Academic Inc., Vice President of R&D and CTO
Trudy Sykes           OUAC, Director of Operations

Regrets:

Jennifer Kim          PESC, Director of Membership Services
Joanne Duklas         York University, President of ARUCC
Jonathan Ellison      Statistics Canada
Klarka Zeman          Statistics Canada, Project Manager of the Post-Secondary Student Information Survey
Matthew Clark         MTCU, Project Co-ordinator for Ontario Education Number
Margaret Whetstone    OCAS, Manager, Decision Support Services
Michael Sessa         PESC, President & CEO
William Hollowsky     Datatel+SGHE, General Manager
                      and Chair, Board of Directors PESC
Susan Stein           Apply Alberta, Operations Director
Vincent Aumont        University BC
1. Welcome by Chair

Bill McKee and Shane Aulenback
New PESC members:
- University of British Columbia (plans to be added to BC’s transcript exchange service)
- OUAC - Leisa Wellsman will be participating in some PESC working groups.

2. Approval of November 25, 2011 minutes – no comments

   a. Confirmation on the ARUCC tracks expected by early February
   b. Highlight PESC Fall Summit in Vancouver
   c. Doug and Sebastian had volunteered to assist Jam in the XML and Web Services Primer session
   d. Action Items:
      Need to follow-up on who will be the speak from the following organizations
      i. Statistics Canada – Need to re-engage them
      ii. Detail on how Canadian PESC working group operates
      iii. Trudy and Bill will try to secure a representative of Oracle for the vendor prospective

4. Update on CANHEIT (Canadian Higher Education Information Technology ) June 10-13, 2012 Conference
   a. Brian had indicated that the call for sessions is expected by to begin at the end of January.
   b. High level objective - Get the word out on PESC and ARUCC
   c. Action Items:
      i. Group - Determine how many sessions the group would like covered and what topics to cover in those sessions

5. PESC Working Groups Updates
   a. OUAC – had looked at a high level if IPEDS specs can be used in their processes
      i. Jam noted that IPEDS or any other PESC standard can be updated based on organization requirements
   b. Concern that documentation within PESC website is not bi-lingual
   c. Members identified their current and prospective participation in PESC working groups:

<table>
<thead>
<tr>
<th>Working Group</th>
<th>Members</th>
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<tbody>
<tr>
<td>Common Data Services (CDS)</td>
<td>Jam*, Lesia*, Kelly*</td>
</tr>
<tr>
<td>ePortfolio</td>
<td>Sebastian</td>
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<tr>
<td>ERUG (→ CCB)</td>
<td>Barry</td>
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<tr>
<td>SPEEDE (→ ERUG → CCB)</td>
<td>Doug</td>
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<tr>
<td>TAB</td>
<td>Jam, Sebastian</td>
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*expressed interest in joining

6. Adjournment 4:30pm EST (request change in date for next meeting – 23rd or 27th might work better for group)