MINUTES

Date: June 26, 2012
12:30 pm to 3:00 pm EST
Tosca Restaurant, Ottawa Ontario

In Attendance:
Bill McKee OCAS, Director of Corporate Services
Brian Patton OUAC, Manager of Application Systems
Debi Sandul University of Lethbridge, Associate Registrar
Doug Holmes OUAC, Programmer Analyst, ARUCC Representative
Jam Hamidi BC Campus, Member of PESC Tap Committee
Kelly McMullen Apply Alberta, Business Analyst
Leisa Wellsman OUAC, Manager EDI and Applicant Services
Trudy Sykes OUAC, Director of Operations
Susan Husum, University of Regina, Manager, Admissions
Sebastian Baba OCAS, Systems Analyst

Regrets:
Shane Aulenback Decision Academic Inc., Vice President of R&D and CTO
Barry Billing OCAS, Sr. Business Analyst
Robb Sparks Ellucian, VP, Product Management and Strategy, Global Markets
Dave Matthews Ellucian, Director Canadian Solution Centre
Jennifer Kim PESC, Director of Membership Services
Joanne Duklas York University, President of ARUCC
Jonathan Ellison Statistics Canada
Klarka Zeman Statistics Canada, Project Manager of the Post-Secondary Student Information Survey
Matthew Clarke MTCU, Project Co-ordinator for Ontario Education Number
Margaret Whetstone OCAS, Manager, Decision Support Services
Matthew Clarke MTCU, Project Co-ordinator for Ontario Education Number
Michael Sessa PESC, President & CEO
1. Welcome by Chair

New participant Susan Husum, University of Regina, Manager, Admissions

2. Review Post-Secondary
   a. Reviewed BC Campus sample XML Discussion
      i. SIN (SSN): BCCampus sends SIN in their XML transcripts. Is this a FOIP issue?
      ii. Transmitting birth date (MMDDYYYY versus birth day MMDD - no year)
      iii. agency assigned id for provincial ids - ASN, OEN, BCPEN need to identify the associated province code:
      iv. agency code - needs to include province with state code (state/province code)
      v. agency identifier:
         1. Apply Alberta uses "Agency AssignedID" at the higher level for recording ASN
         2. This needs to be brought up with Tom. We should be using this element defined at the lower level; therefore it should not be deprecated
         3. It should be noted that "College" actually refers to PS education. This will be brought up with Michael (or Tom?)
      vi. Is there a way to reference to the sending institution's course syllabus for transfer articulation purposes? Is it part of the course inventory schema?
   b. The group discussed the need for working area for sharing examples of transcripts, how they render, etc.
      i. Debi Sandul will ask CIO at UofL if we could host this service on behalf of the Canadian PESC Users' Group.
      ii. OUAC will take back to see if they can host this service.
      iii. OCAS will take back to see if they can host this service on SharePoint.

Adjournment 3:00 pm EST