On today's call were

Tuan Anh Do (San Francisco State University & AACRAO SPEEDE Committee)
   Co-Chair
Robin Greene (College Foundation of North Carolina & AACRAO SPEEDE Committee)
Scott Hillman (Docufide, Inc.)
Michael Morris (ACT, Inc.)
Lee Purvis (Docufide, Inc.)
Tom Stewart (AACRAO SPEEDE Committee & Miami Dade College in FL - Retired)
Andy Weiss (Oregon State University)

Tuan started the call at about 10 minutes after the hour.

1. **Day and Time for Future ERUG Calls:** A survey was distributed to the 36 people who asked to be added to the ERUG Participant list. Each was asked to evaluate selected hours of the week so that we might determine the best time to hold future calls of the ERUG. Seven participants responded to the survey. Based on those responses, it was determined that the best time for future weekly calls was Monday at 1 pm Eastern (Noon Central, 11 am Mountain, 10 am Pacific) time.

   So, until it is changed, all future ERUG calls will be at 1 pm Eastern Time on Mondays.

2. **Submission of Agenda Items for Future ERUG Calls:** All members of the ERUG are encouraged to submit agenda items that can be discussed on future calls. You can submit the items to Barbara Clements (bclements@espsg.com) and/or Tuan Anh Do (doey@sfsu.edu).

3. **PESC Data Summit in Washington, DC October 19-20, 2009:** The ERUG will meet at the Summit on Monday, October 19, 2009 from 8:30 am to noon. Those on the call who plan to attend the Summit are Tuan Anh Do, Robin Greene, Tom Stewart and Scott Hillman. Barbara Clements also plans to attend.

4. **Summary of Credits Earned on PESC XML HS Transcript:** Scott Hillman had volunteered to draft a proposal for using User Defined Extensions so that high schools could include totals of credits earned, required and deficient by subject area. On today's call it was agreed that what he proposed as a UDE, was common enough on a survey he made of many sample high school transcripts, that it should be incorporated into the HS Transcript schema itself.
We agreed that we would create a new optional complex data element called “HighSchoolCreditSummary” that would be child to “Student.AcademicRecord.AcademicSummary.” It would be located immediately above the data element “NoteMessage”.

It would contain one optional repeatable complex data element called “CourseSubjectArea”, which would have the following optional child data elements:

- “CourseSubjectAreaCode” which is already defined in Core Main and contains word codes for the 23 major categories for the NCES SCED codes for K12 courses, such as “EnglishLanguageLiterature”.

- “CourseSubjectAreaName” which could be the same as “CourseSubjectAreaCode” (in which case the data element would probably not be included in the instance document), or it could be a refinement of the code, such as “EnglishGrammar” or “EnglishComposition”.

- “CourseCreditUnits” which is already defined in Core Main and includes values such as “ContinuingEducationUnits” and “CarnegieUnits”.

- “CourseCreditsRequired” which would be used to indicate the number of credit units required in this subject area for the diploma or other award.

- “CourseCreditsEarned” which is already defined in Core Main and would be used to indicate the number of credits earned in this subject area that are applicable to the award.

- “CourseCreditsDeficient” which would be the difference between the values of “CourseCreditsRequired” and “CourseCreditsEarned” for each subject area.

We also agreed to modify the complex data element “GPA” already defined in Core Main to add two new optional data elements immediately below “CreditHoursEarned”:

- “CreditHoursRequired” and “CreditHoursDeficient”. These would be inherited into the “CollegeTranscript” and would be designated as “NotRecommended” in the College Transcript Implementation Guide.

These two new data elements would normally only be included when “GPA” is child to “Student.AcademicRecord.AcademicSummary”, in some cases they might appear in other instances of “GPA”.

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We agreed to discuss this again on the next call in case these notes do not accurately reflect the discussion and the decisions made, or in case someone has an idea to improve the above recommendation.

5. **AirSet Albums:** Tuan and Tom discussed (prior to today’s call) the feature to add photos to the AirSet cloud computer. It was felt that many participants in the calls have never seen other participants and it might be helpful to be able to recognize the regular participants. So, we encourage all participants to submit a photo with your name so we would be able to better communicate on the calls and at PESC face to face meetings.

6. **SIF:** Michael Morris has done some research on the Schools Interoperability Framework web site to better understand the SIF structure. We are really trying to get a few more common tests being used in the K12 environment to be added to our set of test and subtest codes used in the HS Transcript schema. Lee Purvis agreed to try to assist him in this endeavor.

The call ended at 52 minutes after the hour.

**Next Call is Monday, September 21 at 1 pm Eastern (noon Central, 11 am Mountain and 10 am Pacific) Daylight Saving Time. Call 1-800-508-7631; Room #9976409.**

Next Face to Face Meeting is scheduled at the PESC Fall Data Summit on October 19, 2009 from 8:30 am to noon (Eastern Daylight Time) at the Hyatt Regency Hotel on Capitol Hill in Washington, DC. For additional information on the program, and the schedule, see the PESC web site at [www.pesc.org](http://www.pesc.org).

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