Adriana Farella, chair of the Workgroup, began discussion at 6 minutes after the hour.

**Chair’s New Position:** Adriana Farella announced today that she will begin work in her new position as Registrar at the Catholic University in Washington, DC on 12/19/07. She’ll leave The College Board just prior to that. She will remain as chair of our PESC Workgroup when she assumes her new role.

**Request to Review actual Applications for Admission with our Draft Schema:** Adriana again asked participants (whether regular call participants, or just recipients of the draft guides and the call notes) to do an exercise to map one or more applications for admission (for undergrads, graduate and professional school, new students, transfer students, transient or non-degree, and international, etc.) with which they are familiar, to insure that there is an unambiguous place for each item of data requested of the applicants.

Morgan Martin from the University of Lethbridge has volunteered to do that mapping for his university. He may attempt it in XML although that is not required. If successful in XML, we will probably use it as one of the examples in Appendix T (Sample Instance Documents) of the Guide.

Kay Harris from Oracle also volunteered to do the mapping for one or more of her applications.

Larry Farmer from Texas A&M University also volunteered to do the same.

Others that can do the mapping, and find any difficulties, can discuss the problems on a future call and we will attempt to resolve the mapping problems. For those questions that appear to be unique to one school, we will attempt to fit them into an “Application Question”.

**Action Item:** Participants are requested to match one or more examples of an application for admission against the schema that has been developed so far, to be certain there is a place for every data item collected on that school’s application for admission as well, as every value of those items.

**Debi’s One Li’l Question:** At the start of the call, Debi asked one little question, that turned out not to be so little after all. Her issue turned out to be the need for a central repository for the capability of all schools (secondary and postsecondary) in the electronic exchange of student records.

The Texas SPEEDE Service operated by the University of Texas at Austin maintains such a repository for those schools that use its service. However, the US Patriot Act prevents many schools from outside the US to utilize its facility. And there is a great deal of electronic exchanging that do not use the Texas SPEEDE Server.

At this point, although such a repository would be tremendously useful, there is presently no such service available, that we know of.
AACRAO, of course, would be a perfect organization to provide and maintain such a repository, but the maintenance of the data would be labor intensive. Although, each postsecondary institution that is involved in the electronic exchange of student transcripts needs to have that information in its database for the efficient exchange of electronic student records.

The US National Center for Education Statistics would be another logical repository, but the labor intensity is an issue for NCES as well.

It is not just the creation of the repository that would be gigantic task, but also the routine maintenance, as well. Of course, if it were possible to design it with proper security safeguards, then it might be possible for each institution to update the information about itself.

The information appropriate for this data base for each school that exchanges electronic records might consist of:

- **Transcripts:**
  - Do you send electronic student transcripts?
  - XML, EDI, or both?
  - Will you honor my institution’s request for a transcript? If so, how do I request it? FTP, simple email (with MIME?), etc., and what is the electronic address to use for the request?
  - Do you require a testing process before exchanging official transcripts?
  - Do you utilize the Texas SPEEDE Server, or another regional server or service?

- **Do you receive electronic student transcripts?**
  - XML, EDI, or both?
  - Do you require a testing process before exchanging official transcripts?
  - How do I send it to you? FTP, Email, to what electronic address?
  - Do you utilize the Texas SPEEDE Server, or another regional server or service?
Notes from November 29, 2007 Call of PESC XML Admissions Application Workgroup

We also discussed the value of adding an optional data element as part of the complex data element “School” or “Organization” that would include all the above information. If it were to be included, it would have to be provided by the agency (vendor, etc.) that transmits the information on the application from the student to the receiving school, since it is certain that the student would not be a reliable source of the information. And the question then remains, what would be a reliable source of the information.

We’ll ask the AACRAO SPEEDE Committee for some input on this simple little question of Debi’s.

The call concluded about ten minutes before the hour.

Next Call: On the next call, we plan to look at the “Applicant.Health” data element and review the results and issues from the mappings that have been attempted by the workgroup participants and discuss any issues that arose from them.

The next call will be Thursday, December 6, at noon Eastern (11 am Central, 10 am Mountain, 9 am Pacific) Standard Time. Call 800.508.7631; Room code *9976409*.

On today’s call were

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<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>School/Company</th>
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<tbody>
<tr>
<td>1 Adriana Farella, Chair</td>
<td>Executive Director, Strategy and Analytics, Enrollment</td>
<td>The College Board</td>
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<tr>
<td>2 Larry Farmer</td>
<td>Lead SoftwareApplications Developer, Computer Information Services</td>
<td>Texas A&amp;M University</td>
</tr>
<tr>
<td>3 Kay Harris</td>
<td>Principal Product Manager</td>
<td>Oracle Corporation</td>
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<tr>
<td>4 Cheryl Rich</td>
<td>Associate Director of Admissions</td>
<td>Texas A&amp;M University</td>
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<tr>
<td>5 Debi Sandul</td>
<td>Associate Registrar</td>
<td>University of Lethbridge (Alberta, Canada)</td>
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<tr>
<td>6 Clare Smith-Larson</td>
<td>Coordinator, Project EASIER and Member of AACRAO SPEEDE Committee</td>
<td>Iowa State University</td>
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<tr>
<td>7 John T. “Tom” Stewart</td>
<td>College Registrar (Retired), and Member of AACRAO SPEEDE Committee</td>
<td>Miami Dade College (FL)</td>
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