PESC Conference Call
National Test Score Reporting Workgroup

Minutes of the Meeting
December 12, 2006
3:00 – 4:00 EDT

On the call:
Coley, Joyce          Law School Admissions Council
Hirst, Melanie       Law School Admissions Council
Mills, Steve         California Schools Information Services
Morris, Michael      ACT, Inc.
Parrish, Lisa A.      SunGard Higher Education
Stewart, John T. (“Tom”)  AACRAO SPEEDE

Agenda

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<td>Agenda Review</td>
<td>Morris</td>
<td>5 min</td>
<td>Change agenda if needed</td>
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<tr>
<td>Minutes Review</td>
<td>Morris</td>
<td>5 min</td>
<td>Obtain agreement on Minutes</td>
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<td>Introduction of David Skrobela</td>
<td>Skrobela</td>
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<td>Approach for XML Types</td>
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<td>Determine structure of working standard</td>
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<td>Maintaining Tests and Subtest codes and names</td>
<td>Morris</td>
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<td>Discuss hierarchical delegation and metadata approach</td>
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<tr>
<td>Review Action Items</td>
<td>All</td>
<td>5 min</td>
<td>Review Action items and due dates</td>
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Minutes: Morris

Approach to XML Types:
Tom Stewart advised that we revise the Academic Record sector library instead of creating an NTSR Sector library for types that already exist in the Academic Record sector library. If the type is in core-main, then modify the type in core-main.

Maintaining Tests and Subtest Codes and Names:
Steve Mills presented a list the tests and a consolidated list of subtests that are used by educational institutions. The test list including a mapping to the current PESC (transcript) codes.
A discussion followed on how we could complete these lists and maintain them.

Actions Items:
Melanie Hirst will create a College/University only list that will be used to obtain representatives. These representatives will be used to determine the tests that they actually use. Melanie will present the list on January 9th.
Barbara Clements will obtain the list of state tests and their subtests for incorporation into the test and subtest lists.
Barbara will investigate if the Council of Chief State School officers can suggest a process for keeping the test and subtest information up to date.
Michael Morris will develop an XML straw man for presentation at the January 9th Meeting.

Decisions:
The original test code (from SPEEDE Express) will be maintained in a cross reference table but will not be used as the test code for PESC standards.
The workgroup will create a new set of test codes that will be of the same length and will not be self-reading (except for the possibility of indicating the state for state tests).

The Subtests will not be identified by a code but by a name.

The meeting was adjourned at 4:02 EDT.

**Upcoming Meeting Times:**

January 9, 16, 23

February 7, 14, 21, 28