Minutes of the Meeting
January 15, 2008
3:03 EST

On the call:
Coley, Joyce         LSAC
Ferdinand, Susannah  ACT
Hirst, Melanie       LSAC
Mills, Steve         CSIS
Morris, Michael      ACT
Parish, Lisa         SunGard Higher Education
Ruskin, Carol        Oracle
Smith-Larson, Clare  Iowa State University
Stewart, Tom         AACRAO SPEEDE

Agenda:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Lead</th>
<th>Time</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agenda Review</td>
<td>Morris</td>
<td>5 min</td>
<td>Done</td>
</tr>
<tr>
<td>Minutes Review</td>
<td>Morris</td>
<td>0 min</td>
<td>Skipped</td>
</tr>
<tr>
<td>Test and Subtest List</td>
<td>Morris</td>
<td>35 min</td>
<td>Review lists and discussed structure</td>
</tr>
<tr>
<td>Issues for Summit</td>
<td>All</td>
<td>10 min</td>
<td>Reviewed Summit presentation</td>
</tr>
<tr>
<td>Review of Action Items</td>
<td>Morris</td>
<td>0 min</td>
<td>Not done</td>
</tr>
</tbody>
</table>

Minutes: Morris

Meeting Summary:
Discussed tests and subtest lists (Appendix F and G) as well as the presentation developed for the workgroup summit.

Decisions:
? Keep History changes but create a cross reference list between common subtest descriptions and code

Actions:
? Michael will review the test codes to see if an enumeration may replace a numeric code
? Michael will change presentation to refer to LSAC instead of LSAT

The meeting was adjourned at 4:02 EST.

Upcoming Meeting Times:

January 29

Respectfully Submitted,

Michael D. Morris