PESC Conference Call
Education Test Score Reporting Workgroup

Minutes of the Meeting
March 6, 2007
3:00 – 4:00 EDT

On the call:
Lawton, Kirke AAMC
Mills, Steve California School Information Services
Morris, Michael ACT, Inc.
Parrish, Lisa A. SunGard Higher Education
Ruskin, Carol Oracle
Skrobela, David College Board
Stewart, John T. (“Tom”) AACRAO SPEEDE

Agenda:

<table>
<thead>
<tr>
<th>Topic</th>
<th>Lead</th>
<th>Time</th>
<th>Purpose</th>
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<tbody>
<tr>
<td>Agenda Review</td>
<td>Morris</td>
<td>5 min</td>
<td>Done</td>
</tr>
<tr>
<td>Minutes Review</td>
<td>Morris</td>
<td>5 min</td>
<td>Done</td>
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<tr>
<td>Action Item Status</td>
<td>All</td>
<td>15 min</td>
<td>Done</td>
</tr>
<tr>
<td>Review Implementation Guide</td>
<td>All</td>
<td>30 min</td>
<td>Reviewed Tests structure through dates. Start on subtest next week</td>
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<tr>
<td>Summarize new Action Items</td>
<td>All</td>
<td>5 min</td>
<td>Done</td>
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Minutes: Morris

Meeting Summary:
We reviewed and modified the Tests element and its sub-elements. We discussed how various tests would use each of the elements. We will continue with SubTest element next week.

New Issues:
Reconsider using “Test” instead of “Tests” for the top level element

New Action Items:
Michael will change the schema to reflect the recommendation made by the team. These include:
- TestVersion will range from 0 to 10 alphanumeric characters
- TestGroup will range from 0 to 20 alphanumeric characters
- Change the tag name of ScoresNotReported to TestExclusionReason. Include an enumeration for reasons for not reporting the scores and for not taking the test at all.
- Use the TS130 list of Unusual Conditions to create an enumeration for NonStandardizedTestConditions element
- Include a TestExclusionReason as a subelement of the SubTest element

Decisions:
Make the changes above to the Schema

The meeting was adjourned: at 3:58 EST.

Upcoming Meeting Times:
March 13, 20, 27
April 3, 10, 17, 24

Respectfully Submitted,

Michael D. Morris